

# **SUBIACO ACADEMY STUDENT HANDBOOK**



**2020 – 2021**

**SUBIACO ACADEMY**

*A School for the Lord's Service*

Established 1887

Staffed by

Benedictine Monks of Subiaco Abbey  
and dedicated lay men and women

Accredited by

Arkansas Non-public Schools Accrediting Association

Member of

National Association of Independent Schools (NAIS)  
National Catholic Education Association (NCEA)  
Catholic Boarding Schools Association (CBSA)  
The Association of Boarding Schools (TABS)

Contact Information

405 North Subiaco Avenue, Subiaco, Arkansas 72865  
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School Colors: Orange and Blue  
School Mascot: Trojans



In developing the rules and policies for Subiaco Academy, we have tried to be as explicit as possible; nevertheless, we are aware that during the school year new and unusual situations will arise. Therefore, the Headmaster and Assistant Head for Student Life will have the authority to use their discretion in whatever circumstances the handbook rules do not precisely apply. Further, the Headmaster and Assistant Head for Student Life of Subiaco Academy, with the approval of the Subiaco Academy Board of Trustees, reserve the right to amend school rules for a just cause.

By enrolling their son(s) in Subiaco Academy, parents agree to abide by and cooperate with the policies, procedures, and processes contained in this handbook and in other written communications from the school's administrators and authorize Subiaco Academy to photograph and use pictures of their son(s) in Subiaco Academy printed and online publications and release Subiaco Academy from any and all liability that may arise from such use. If at any time parents or students are found to be in breach of the relationship established upon enrollment, the student may be separated from the Academy.

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**3.15 Pets**

Pets of any kind are not allowed in residence halls.

**ATHLETICS****4.1 Athletics**

Subiaco Academy offers an athletic program designed to maximize student participation. Subiaco Academy is a member of the Arkansas Activities Association and follows the rules and guidelines of the AAA. The Academy competes in Region 4 of the 4A conference. Subiaco Academy offers the following athletic activities sanctioned under the AAA: Cross Country, Football, Tennis, Golf, Basketball, Soccer, Quiz Bowl, Baseball, Swimming, Track and Field.

**4.2 Letter Jackets**

Students earn letter jackets through participation in designated school activities. The coaches/directors of activities will determine the criteria for lettering and will provide a list of eligible students to the Assistant Headmaster who will facilitate the order.

**4.3 Physical Fitness**

Physical fitness and exercise is a critical component of staying healthy and maintaining a healthy weight. Physical fitness and exercise also helps students remain alert and attentive in class. For these reasons, Subiaco Academy requires all students to participate in athletics or other after school activities.

**4.4 Sporting Events**

The student body is expected to support their fellow students who are playing sports. Attendance at many home varsity games will be required. Students are expected to show courtesy and good hospitality to visiting teams and all guests on campus.

**Honor and Discipline****5.1 Philosophy**

In accordance with the Academy's Mission, corrective policies and rules are created to protect students' health and safety, promote virtuous living, and teach students how to live in community with others.

Since each student always represents the Academy, conduct in any setting which harms the reputation of the student, the Academy, and/or the Abbey may result in corrective action by the Academy.

**5.2 Honor Code**

The student body has adopted and expects each student to strive to uphold the following Honor Code:

As a student of Subiaco, I understand that I am a part of something bigger than myself. This means that I have the rights of being a Subiaco student, a Trojan, and later, to become an alumnus. Rights and responsibilities go together. My responsibility is to uphold the honor and tradition of Subiaco, to refrain from doing things that would bring dishonor to Subiaco.

Subiaco Abbey and Academy and our traditions have ancient roots. These traditions started at this location over 135 years ago, but through our founding, these traditions extend back to St. Benedict who lived during the fall of Rome. St. Benedict and Subiaco follow the Tradition of the Catholic Church which connects all of us back to the time of Christ and His apostles, who are Jews in the lineage of Abraham, Isaac and Jacob. At this point we have arrived at the foundations of written human history.

Subiaco is a shining city on a hill from which young men have gone out into the world to bring the light of faith, character, scholarship and brotherhood to others. Subiaco, and I as one of its ambassadors, can change the world for the better. But to truly make the world better, I must first become better. I must become a Subi-man.

A Subi-man exhibits Benedictine values. By calling myself a Trojan or a Subi-man, I promise to remember these values, to carry them with me, and to exhibit them in my behavior to the best of my ability. I promise to take correction from others when I fail and to encourage others in their struggles to become a true Subi-man.

A Subi-man lives the following values:

**S** - stability  
**U** - understanding  
**B** - brotherhood  
**I** - integrity  
**M** - moderation  
**A** - accountability  
**N** - nobility

By living out these values in my daily life, I will become an example to others. Some men may look up to and admire me for these traits, but others may despise me because I exhibit the qualities that they have not had the courage or opportunity to develop in their own life. A true Subi-man, like Christ himself, will be both a light to some and a stumbling block to others.

#### **Honor Court**

The Honor Court is a group of students who have been peer-elected to uphold the student body Honor Code. A student who is found to be in violation of the code should be referred to the Honor Court advisor. A hearing will then be conducted to decide if the student in question is found to have dishonored himself or the community. The Honor Court is obliged to bring their

findings to the Assistant Head for Student Life with the court's suggested course of action. A copy of the court's proceedings will be kept on file as a reference for future cases.

### **5.3 Major Offenses**

Some behaviors are more damaging to self and community than others. Major offenses include but are not limited to:

- Physically endangering others
- Violent outbursts or threatening language
- Extreme disrespect of others
- Refusal to obey legitimate authority
- Theft of property
- Use or possession of alcohol and/or drugs to include vaping
- Inappropriate sexual behavior
- Repeated or major academic dishonesty

Any major offense will be referred to the Honor Court and/or the Conduct Board if it does not result in immediate separation or suspension. The Conduct Board may recommend extended community service, counseling services, corrective probation, or separation to the Headmaster. In instances of theft of property and/or destruction of personal property, restitution shall be paid.

### **5.4 Classroom Behavior**

Student behavior which disrupts the learning environment of a class, demonstrates lack of cooperation, or shows disrespect toward others, will result in corrective action. Being sent from class for disruptive, uncooperative, or disrespectful behavior will result in more serious corrective action.

### **5.5 Right to Search**

Subiaco Academy retains the right to search, without permission or prior notice, a student and his possessions, including but not limited to lockers, vehicles, and residence hall rooms.

### **5.6 Detention**

Detention may be given as a consequence for an infraction(s). These may be served after school or on Saturday. Saturday detentions are more serious and are served at a time determined by the Assistant Head for Student Life.

### **5.7 Suspension**

The Assistant Head for Student Life may suspend a student when deemed necessary. A student may be suspended for serious or repeated misbehavior. Suspension automatically places a student on probation.

A suspended student is not allowed to attend classes or participate in any school-related function, even as a spectator, until he is released from suspension by the Assistant Head for Student Life.

A suspended student must make up the assignments missed. A student who is suspended during semester exams will be allowed to receive full credit; however, other consequences may follow.

### **5.8 Immediate Separation**

The Headmaster of Subiaco Academy reserves the right to separate a student from the Academy at any time when the attitude or behavior of the student is judged to be contradictory or harmful to the atmosphere and values of Subiaco Academy.

Students separated from the Academy must leave the campus within twenty-four (24) hours. Separated students may not visit the campus in the future without permission from the Headmaster.

### **5.9 Corrective Probation and Readmission**

#### **Probation**

The Headmaster, Assistant Head for Student Life and/or Conduct Board may place a student on corrective probation for serious or repeated conduct which could lead to the separation from the Academy. Students on corrective probation may be assigned a variety of consequences. A student generally remains on probation for one year. The Headmaster makes all final decisions regarding probationary status and separation.

#### **Readmission**

A separated student may be readmitted to the Academy, but must present evidence of significant attitudinal and behavioral changes to the Administrative Team.

### **5.10 Conduct Board and Appeals Process**

#### **Conduct Board**

The Conduct Board is composed of the Assistant Head for Student Life and three faculty/staff members appointed by the Headmaster. The Guidance Counselor will be present to serve as the student advocate. The Conduct Board recommends consequences to the Headmaster. He or the Assistant Head for Student Life notifies the parents and other necessary parties of the actions taken.

#### **Appeal Process**

A student has the right to appeal the Conduct Board's decision through an appeals process as follows:

- The Guidance Counselor acts as advocate for the student.
- The student presents to the Headmaster, in writing, additional evidence which may warrant review.
- The Appeals Review Committee composed of the Headmaster, a teacher of the student's choice, a teacher of the Headmaster's choice, and the Assistant Head for Student Life (ex-officio) is convened to review the evidence.
- If the Appeals Review Committee believes the additional evidence does not warrant a review, the appeal is denied.

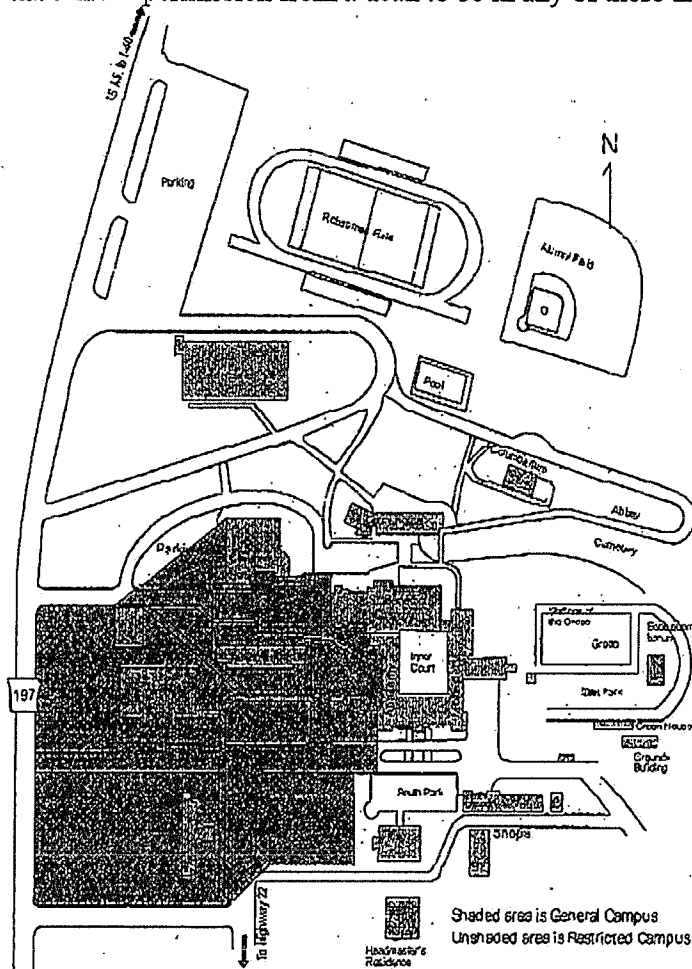


- If the Appeals Review Committee believes the additional evidence warrants a review, the Conduct Board will reconvene to consider the additional evidence.

### Other POLICIES AND RULES

#### 6.1 Campus Area

Subiaco Academy shares facilities with Subiaco Abbey which conducts other ministries besides the Academy. The campus map (below) designates student-allowed areas. The un-shaded area represents the general campus where students are generally allowed. The shaded area represents the restricted campus which may only be used during specific times and/or activities. Students must have permission from a dean to be in any of these areas outside of designated times.



#### 6.2 Fire Drills

### **Subiaco Academy Parental Involvement**

**Parents are encouraged to be involved in their son's education in the following ways:**

#### **Academics**

- Parents are given access/passwords for their son's academic classes' gradebooks. Parents are encouraged to check these gradebooks once per week to abreast of their son's academic performance.
- Students who have learning differences have success plans that are shared with parents.
- Parents are asked to attend Parents' Weekends and participate in parent conferences and activities held on that weekend. There is one weekend per semester.
- The college counselor regularly sends out mailings to parents about preparation for standardized testing, college searches, and college admissions.
- Parents are encouraged to reach out to teachers and members of the administrative team any time they have questions.

#### **Parent Association**

When a student is admitted to Subiaco Academy, his parents are admitted to the Parent Association. The Parent Association welcomes new members and outlines ways for parents to be involved during registration each year.

#### **Athletics**

- Parents run the concessions for all sporting events.
- Parents often feed teams after athletic events or on a day prior to the event.
- Parents participate in managing Senior Night Awards ceremonies and the Homecoming events.

#### **Other Activities**

- Parents sponsor dances for homecoming and Valentine's Day.
- Parents sponsor the Annual Student Christmas Dinner in December.
- Parents organized the Annual Jr./Sr. Prom.

These are just a few ways parents are encouraged to participate in student life at Subiaco Academy.