

## Application for Succeed Scholarship Program

### St. Edward Catholic School

#### A.2 Disciplinary Procedures

The ultimate goal of discipline at St. Edward is to teach students to become effective modifiers of their own behavior. Good order and self-discipline is expected. The classroom teacher is responsible for developing age appropriate rules, rewards, and consequences, which are clearly conveyed to students verbally and in writing. Emphasis will be placed on positive values rather than negative.

When violations do occur, each case will be dealt with patiently, with respect to the personal dignity of the student, teacher, and all who have been offended by the misconduct. Serious and continuous disciplinary problems will be referred to the principal, and parents will be notified of the infractions and of the disciplinary action taken. The principal and pastor will make final decisions regarding disciplinary actions. If a student cannot be helped through any of the above means, suspension or expulsion will be considered.

#### **SUSPENSION**

Suspension is the temporary exclusion of a student from regular classroom activities for disciplinary reasons. Suspension will be assigned as either in school or out-of-school. Suspension will be at the discretion of the principal in consultation with the pastor.

- Students may be suspended for a serious reason for a period of time, not to exceed 10 days.
- Students are suspended for conduct reasons, not academic reasons. Therefore, students will be able to complete work assigned during their suspension for credit.

#### **EXPULSION**

Expulsion is the permanent dismissal of a student from school. Expulsion from the school will be the decision of the principal in consultation with the Superintendent and Pastor. Parents have the right to ask for a hearing to appeal an expulsion if they so wish.

#### **Conduct Points**

Students may earn up to 100 conduct points each week by following daily expectations and no conduct infractions. Weekly points are averaged together at interim and the end of the quarter to determine his/her conduct grade.

#### **Parental Involvement**

St. Edward Catholic School recognizes the importance of family commitment to Catholic education. Families are required to give at least 20 service hours to the school each year. Many families contribute more than 20 hours, which is of great benefit to the students and is highly appreciated. Parents will receive information about opportunities to earn service hours, but should also contact the school to proactively seek service opportunities. There will be a log book

in the office for parents to record the date, time, and activity served. **Families are required to pay \$10 for each uncompleted hour.**

### **Parent/Teacher Organization**

St. Edward Catholic School Parent Teacher Organization (PTO) strives to enable **all** parents to form a partnership role in their child's education. This organization will function in accordance with the diocesan regulations and the local by-laws. Parents are expected to show their interest in their child by attending scheduled PTO meetings and participating in school events. PTO by-laws and constitution are available on our school information system.