



Disciplinary Procedures as stated in the Family Handbook (pages 7-11):

Christian Discipline

The purpose of the disciplinary procedure at Christ Lutheran School is to maintain a wholesome learning environment, and to instill Christian growth and character in students. It is essential that a partnership between home and school be achieved through a common understanding of the goals of the discipline policy.

Students of Christ Lutheran School are expected to conduct themselves in a God-pleasing, Christian manner, so that all may see them as followers of the Lord Jesus Christ. Students will demonstrate:

- Respect for oneself, for others, and their property
- Responsibilities for one's own actions, decisions, and the acceptance of consequences for those decisions
- The modeling of Christ-like behavior that reflects Christian values (Imitate Him!)

Teachers will develop classroom guidelines for respect, responsibility, self-discipline, and proper behavior. At all times, students are expected to cooperate with the expectations of the teacher and those set forth by the school. A goal of Christ Lutheran School is for each child to recognize the rights of others and show love and respect for his/her teacher, fellow students, and all staff members. Each teacher exercises supervisory responsibility over his/her classroom and the entire student body as the need arises.

Code of Conduct for Students

At all times during the school day, while on school property, or while participating in any activity associated with Christ Lutheran School, students are required to conduct themselves in an appropriate, orderly, and Christian manner. While teachers and staff will work closely with students to teach appropriate social behaviors, continued or flagrant misbehavior will lead to consequences which may include time-out, detention, suspension, or expulsion.

EXAMPLES OF BEHAVIORS RESULTING IN CONSEQUENCES

Consequences will be given for the following:

- Name calling
- Misusing our Lord's Name and inappropriate language and gestures
- Gum chewing/Candy
- Inappropriate physical contact
- Breaking classroom rules
- Dishonesty or cheating on a test or assignment (including plagiarism)
- Misbehavior for a substitute
- Bringing inappropriate items to school
- Failure to respect or obey school safety rules

Throwing food during lunch
Misbehavior in the hallway/courtyard/playground
Dress Code violations
Other actions unbecoming students of Christ Lutheran School

TYPICAL EXPECTED CONSEQUENCES

Verbal warning
Phone calls or notes to parents
Separation from classmates
Time-out
Missing recess time (or walking during recess)
Separation from the classroom or team
Denial of privileges
Absence from assemblies or field trips
Detention
Suspension
Expulsion
Other consequences deemed appropriate

DETENTIONS

Certain behaviors will likely result in a detention. Such behaviors include, but are not limited to:

Cheating on a test or assignment
Verbal disrespect of another student, teacher, or staff member
Causing injury to another as a result of deliberate actions
Disrespect for property or possessions of others
Inappropriate language, cursing, swearing, or gesturing
Misusing our Lord's Name
Any behavior disruptive to learning
Failure to comply with reasonable directives from any teacher or staff member

MAJOR AND SEVERE BEHAVIOR CONCERNS

Students are subject to disciplinary measures for unlawful or inappropriate conduct. Certain behavior nearly always leads to a suspension, in or out of school. Such behaviors include, but are not limited to:

Possession of tobacco or other controlled substances
Possession of alcohol
Possession of matches or cigarette lighters
Fighting
Possession of fireworks or other explosive or flammable substances
Possession or use of a laser pointer
Making obscene gestures
Repeated inappropriate language
Repeated misuse of our Lord's Name
Theft
Vandalism
Threatening the health and safety of another student, staff member, or anyone on the premises of Christ Lutheran School

In cases involving illegal actions, the police may be involved.
Tuition is non-refundable for school days spent in suspension and/or expulsion.

BEHAVIORS POSSIBLY LEADING TO EXPULSION

Severe behavior concerns which will result in consideration for expulsion include, but are not limited to:

- Making a bomb threat
- Possession, transfer, sale, or use of fireworks, and/or flammable substances
- Possession or use of matches or cigarette lighters
- Theft
- Possession of firearms or any weapon or their look-alike
- Possession of drugs or drug paraphernalia or their look-alike
- Possession of any substance that alters the state of consciousness
- Possession of alcohol
- Possession of any written, printed, audio/video, or Internet material that lends itself to unchristian conduct
- Threatening the health and safety of another student, staff member, or anyone affiliated with Christ Lutheran School

FINAL AUTHORITY IN MATTERS OF DISCIPLINE RESTS WITH THE PRINCIPAL.

DETENTIONS

Detention is typically served during the student's recess and lunch time. The student reports to the school office where he or she eats lunch in the conference room, reflects on behavior by answering questions in written form and doing anything else as assigned by the teacher to help promote reflection by the student (for example, writing an apology note to a classmate). Detentions for more severe infractions occur from 7:00 to 7:30 am during the school week.

The teacher issuing the detention will contact the parent to explain the reason for the detention, and, together with the parent, work toward a resolution to the problem. The detention will be served at the first possible time that can be arranged.

Following the third detention in one quarter, a meeting will result that includes parents, student, teacher, and principal to determine a course of action for learning new and appropriate behaviors. Repeated detentions may result in a suspension.

SUSPENSIONS

A suspension is the temporary exclusion of a child from school. When a suspension is served, students will be given their assignments and full credit will be given for any work that is missed during the suspension. Any missed work is due the day the student returns to school from the suspension. Suspensions may be served in or out of school, as assigned by and at the discretion of the principal. If circumstances warrant, the principal has the authority to suspend a student immediately. Students who have been suspended may not participate in sports or any other after school/co-curricular activity until the suspension has been completed. In the event of a one-day suspension, students may not participate in that evening's sport event.

EXPULSIONS

Expulsion is the permanent dismissal of a student from the school. Expulsion from school will be the decision of the principal in consultation with the pastor. An expelled student may not participate in or attend any school-related activity for the remainder of the school year.

1. A written report containing reasons and the background for the expulsion will be sent to the student's parents or legal guardians.
2. If the parents or guardians wish to appeal the decision, they must contact the principal in writing within ten (10) days of receiving notification of expulsion. The principal and pastor will arrange a hearing with a review committee.

Bullying Advisory

Christ Lutheran School takes seriously the responsibility to properly care for each child entrusted to us. We conscientiously seek to provide a safe and orderly school environment so that physical, social, emotional, intellectual, and spiritual growth can take place. The mandate to care for one another comes from our Lord Jesus when He said, *"Love the Lord your God with all your heart and with all your mind. This is the first and greatest commandment. And the second is like it: Love your neighbor as yourself."* *Matthew 22:37-39*

At the heart of following our Lord's command is the commitment by the faculty and staff to model that same love Jesus has shown us, and to take immediate action to stop bullying behaviors.

Often subtle, bullying is defined as an imbalance of power. Typically, it is repeated over the course of time and often occurs at unstructured times such as lunch or recess. Bullying behavior may include but is not limited to physical, verbal, non-verbal, exclusion, emotional, or written attacks. Sending insulting and demeaning messages by e-mail or text or using the Internet as a means of harassing or victimizing, is considered cyber bullying and is also subject to disciplinary action. *Bullying occurs when a person is exposed repeatedly and over time to negative action of the part of one or more persons.*

We acknowledge that sin is part of our human condition. One manifestation of sin is bullying behaviors. Because of the grace given to us in Christ Jesus, we embrace conflict resolution that emphasizes teaching children to accept responsibility for their actions and forgiving one another. *"If we confess our sins, He is faithful and just and will forgive us our sins and purify us from all unrighteousness."* *1 John 1:9* *"Bear with each other and forgive whatever grievances you may have against one another. Forgive as the Lord forgave you."* *Colossians 3:13*

Bullying is contrary to the behavior, values, and principles taught in Scripture. Such negative behavior is also disruptive to the learning process, not to mention the harm it causes to a child's sense of self-worth and well-being. Therefore, Christ Lutheran School will not tolerate bullying, and is committed to intervening when bullying occurs. Students may not engage in bullying behaviors while on the premises of Christ Lutheran School or while involved with any school-sponsored event or activity, regardless of location. Teachers and staff will actively and consistently teach and model positive behaviors, and will not tolerate aggressive or harassing behaviors. Students who bully others are subject to consequences, as outlined in our discipline policies.