

**Action Plan – Wilbur Mills**

**Date 4/12/06**

<b>Activities for Improving Transition Process</b>	<b>Action Steps</b>	<b>Personnel</b>	<b>Resources</b>	<b>Start Date</b>	<b>Completion Date</b>	<b>Evidence of Completion</b>
<b>Collaboration Strategies/Activities</b>	<ul style="list-style-type: none"> <li>Clarification of referral procedure and forms and contacts (assessments)</li> <li>Develop a plan to follow for consistency</li> </ul>	Ron Copeland Marilyn Lee Brenda McGowan Paula Vance	Part B & C Policy	4/18/06		
<b>Family Focused Activities</b>	<ul style="list-style-type: none"> <li>Review and share transition CD with local ICC committee</li> <li>Research possible transition website for co-ops, DDS</li> <li>Develop a plan through ICC to better disseminate Child Find materials</li> </ul>	Ron Copeland Marilyn Lee Brenda McGowan Paula Vance	Mills technology personnel  ICC Childfind materials	4/18/06  4/18/06  4/18/06		
<b>Child Preparation Activities</b>	<ul style="list-style-type: none"> <li>Develop plan for 3-5 children to visit schools that they will be transitioning to</li> <li>Plan an open house for EI children/parents to visit co-op and meet personnel and learn about program</li> </ul>	Ron Copeland Marilyn Lee Brenda McGowan Paula Vance		4/18/06  4/18/06		

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