

## Tri District Action Plan

Activities for Improving Transition Process	Action Steps	Personnel	Resources/Needs	Start Date	Completion Date	Evidence of Completion
<b>Collaboration Strategies/Activities</b>	<ul style="list-style-type: none"> <li>• Email agencies on mail list notice of ICC meetings</li> <li>• ICC information provided to all agencies</li> <li>• Each agency will be represented of ICC meetings</li> <li>• Participate in Mid South agency resource fair</li> <li>• Provide county wide professional development training for 0-5 staff</li> </ul>	Agency representing  Tri District personnel  DDS Service Coordinators	Email list  ICC Information  Contact for Mid South  Meeting place	4/12/06	Ongoing	ICC attendance sheets  Resource kit  Training sign-in sheets
<b>Family Focused Activities</b>	<ul style="list-style-type: none"> <li>• Secure copies of state transition brochures for families</li> <li>• Create a local transition brochure</li> <li>• Create a transition video to be distributed to providers for use at parent meetings</li> </ul>	Local ICC  Service Coordinators	State ICC brochures  Video production source (maybe metro)	4/12/06	Ongoing	Documentation of distribution of brochures  Completed transition brochure
<b>Child Preparation Activities</b>	<ul style="list-style-type: none"> <li>• Provide professional development training on “Ages &amp; Stages”</li> <li>• Provide parent questionnaire in order for parents to help assess their child</li> <li>• Secure developmental checklists for distribution to families</li> </ul>	Agency staff  Local ICC	ASERC Child Find  ADE for K checklist  North Hills for staff development	4/12/06	Ongoing	Documentation of distribution of checklist  Agency & family “Access to Ages” and stages Parent questionnaire

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