

Action Plan – South Central

Date

Activities for Improving Transition Process	Action Steps	Personnel	Resources	Start Date	Completion Date	Evidence of Completion
Collaboration Strategies/Activities	<ul style="list-style-type: none"> • EI staff, EC staff & EI providers will meet following bimonthly ICC meetings • Exchange updated personnel lists • Copy conference letters to EC staff within appropriate timeframes • Contact area superintendents to insure LEA participation in ICC meetings 	EI staff EC staff Special Education staff DDTCS/Independent providers/ICC partners	Update personnel assignments ICC notices (Spanish/English) Transition materials (brochures, policy procedures, info)	4/13/06	ongoing	Increase attendance at ICC meetings and subcommittee meetings Updated LEA information More contact from LEA
Family Focused Activities	<ul style="list-style-type: none"> • Resource guide and transition brochure for each parent • Participation in area health fairs • Mass screening 	EI staff EC staff Special Education Coordinator Headstart	Guides, handbooks, screening instruments, personnel	4/13/06	ongoing	Number of guides and brochures distributed Increase in number of children screened/served
Child Preparation Activities	<ul style="list-style-type: none"> • Children will be invited to tour new facility • Children/parents will be encouraged to attend kindergarten roundup • EC staff will invite DDS staff to attend school age transition conference at parents request 	EC staff EI staff Providers	Personnel	4/13/06	ongoing	Notice of conference letters

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