

Date: 4/12/2006

Arch Ford Action Plan

Activities for Improving Transition Process	Action Steps	Personnel	Resources/Needs	Start Date	Completion Date	Evidence of Completion
<p><b>Collaboration Strategies/Activities</b></p>	<ul style="list-style-type: none"> <li>• More phone calls from C to B for information and scheduling</li> <li>• Collaborate at ICC meetings with individual providers</li> <li>• Continue on child find activities</li> </ul>	<p>EI to EC</p>	<p>Telephone</p> <p>Email</p>	<p>4/12/06</p>	<p>Ongoing</p>	<p>Smooth transition</p> <p>All providers at conference</p>
<p><b>Family Focused Activities</b></p>	<ul style="list-style-type: none"> <li>• Make conferences family friendly</li> <li>• Promote other agencies support</li> <li>• Provide information to families about other agencies</li> <li>• Parent support and trainings</li> <li>• Distribute kindergarten lists</li> </ul>	<p>EI Staff</p> <p>DDTCS</p> <p>DDS</p>	<p>Transition committee</p> <p>Literature</p>	<p>4/12/06</p>	<p>Ongoing</p>	<p>Shared brochures</p> <p>Parents satisfied with services</p>
<p><b>Child Preparation Activities</b></p>	<ul style="list-style-type: none"> <li>• Agencies work together before transitioned with SLP</li> <li>• Review all existing data</li> <li>• Notification forms contain current status of child and accurate information</li> </ul>	<p>EI to EC</p> <p>DDS</p>	<p>All staff</p> <p>DDS</p> <p>EC</p> <p>EI</p>	<p>4/12/06</p>	<p>Ongoing</p>	<p>Completed notification forms</p> <p>Data review forms</p>

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