

**REQUEST FOR AN EXPEDITED HEARING**

**TO:** Associate Director, Special Education Unit  
Arkansas Department of Education

**FROM:** Public Agency Representative or Attorney Representing the Public Agency

**DATE:**

**SUBJECT:** Request for An Expedited Hearing Regarding a Disciplinary Action

Because the \_\_\_\_\_  
(Public Agency)  
believes that maintaining \_\_\_\_\_ in the current placement  
(Name of Child)  
(**placement prior to removal** to an interim alternative education setting) following a  
disciplinary action or during the pendency of the due process hearing proceedings is substantially  
likely to result in the injury of the child or others, an Expedited Hearing is requested.

\_\_\_\_\_  
Date: \_\_\_\_\_

(Signature of Public Agency Official or Representative of the Public Agency)

Do you wish to participate in a mediation conference?  Yes  No

**Superintendent:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Special Education Supervisor:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**\*Legal or Other Representative:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**\* ATTACH AUTHORIZATION FOR REPRESENTATIVE**

**The "Notice of Hearing Request" on the back of this form must be completed and submitted with this request.**

**(OVER)**

**NOTICE OF REQUEST FOR AN EXPEDITED HEARING**

This form **MUST** be completed by the public agency or the attorney representing the public agency and must be submitted, along with the "Request for Hearing" form, to the Associate Director, Special Education, 1401 W. Capitol, Suite 450, Little Rock, Arkansas, 72201.

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(Name of Child and Date of Birth)

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(Name of Parent)

(Home Phone)

(Work Phone)

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(Address of the Residence of the Child)

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(Address of the Parent if Different from Child's Address)

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[Name of Public Agency (School District) Child Attends]

A description of the nature of the problem of the child relating to the proposed initiation or change, including facts relating to the problem:

A proposed resolution of the problem to the extent known and available to the parents at the time:

**ATTACH EXTRA PAGES IF NECESSARY**