

New Employed Therapist Requirements

Beginning in late summer of 2008, Medicaid will require that all school district employed speech, occupational, and physical therapists have their own Medicaid provider number. This number will be required to be entered as the performing provider when billing for services. The district will still be considered the provider; which includes being the pay to provider for payment and accountable for any recoupments based on retrospective reviews.

It is recommended that the employees start the process of getting their own numbers now versus waiting until the beginning of next school year. Recommended steps to getting the provider number:

1. Employed therapist must first apply for an NPI number. This can be done by going to the NPI section of this website (<http://arksped.k12.ar.us/sections/medicaid.html>), then select the link that says *NPI Instructions for School Employed Therapists and Private Providers*.
2. Complete a provider enrollment application. The application can be obtained by going to the application section of this website, then selecting the link for the application.
3. Send in the application to the Provider Enrollment Unit at EDS.
4. EDS will send a letter once the application is process, report the pertinent information to the district so that they can be ready to bill.

District employed therapists can also opt for Practitioner Identification Number (PIN) rather than apply for a Medicaid number. This process will include getting an NPI number (like listed above), then complete form DMS-7708 and submit it to the Provider Enrollment Unit at EDS. The DMS-7708 form is listed on the MITS web page under the Resources/Forms/Updates section.

Information for Assistants and Grandfathered-in SLPs

Medicaid will not require assistants and grandfathered-in SLPs to get a Medicaid number. Instead they will require these individuals to register for a Practitioner Identification Number. *This number will be a unique identifier within the EDS/Arkansas Medicaid system that will help with tracking the provider that is delivering a service.* The forms to get this number should be available on August 15th. The individuals will have until October 4th, 2008 to get them completed and sent in. More information will be made available in the future.